

Bronx Community Board #2

Borough President Ruben Diaz, Jr.

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Dr. Ian Amritt
Chairperson



Ralph Acevedo
District Manager

Special Events/Public Relations Marta Rivera, Chairperson WEDNESDAY, JANUARY 11, 2017

Special Events: Marta Rivera, Sandra Reyes-Collazo, Larry Robinson, Maggie Ortiz, Cynthia Baez

1. After our events we counted the remaining toys and we have boxed them and will store them until next year's events.

Left over toys

68 girl toys

40 boys

56 Infants

42 Unisex

206 altogether excluding 15 Bluetooth speakers that will be given as Door Prizes next year's Children's Christmas Party 2017

2. The Committee discussed scheduling a luncheon to debrief the Christmas Party and The Three Kings Events. The Luncheon was set for January 20, 2017 at noon in the Community Board Office.
3. The Community Board will be more involved with the Fellowship Breakfast event. We will be asking the 41st Precinct and Precinct Council to attend our February 8, 2017 Special Events Meeting to inform us of their event.
4. The Committee will also be considering hosting a Movie Night under the start in June depending on funding.
5. Other Business: The Special Events committee agreed to change their meeting time. The committee will now be meeting at Noon at the Board office. If any Board members are able to attend the next meeting will be February 8, 2017 at Noon.

There is much work to do throughout the year.
This is a list of Events we will be dealing with in the upcoming year.

Please note that you do not have to be a standing committee member to volunteer at these events. However which ever event you choose to volunteer in you will be required to attend 2 meeting prior to that event.

January

January 6, 2017 ----3 Kings -

March

March 24, 2017 -----Red Nose Day

May

May 6, 2017 -----Bronx Aids Walk

May 19, 2017 Fellowship Breakfast

June

Getting involved with Fish Parade

July

July 15, 2017 -----Cball Event

August

August 1, 2017 National Night Out

Back to School Event

October

Orchard Beach Breast Cancer Walk

October 28, 2017 ---Halloween Parade

November

Turkey Raffle If funds are available

December

December 1, 2017 -- World AIDS Day Candlelight Vigil

Tree Lighting

Hunt's Point Tree Lighting

Children's Christmas Party

Other events

Movie Night in June If funds are available

Southern Blvd BID Events

If you are interested in other events please come out and share it with the committee.

Jan 20, 2017

Attendance: Charlotte White, Larry Robinson, Mildred Colon, Altagracia Cruz, Albert Collazo, Ralph Acevedo, Officer Socola, Maggie Ortiz, Nicholas Morales, Kristina Rivera, Marta Rivera, Cynthia Baez, Oneida DeJesus

There was a Luncheon for the volunteers that attended at the Children's Christmas Party and Three Kings Events. We had a debriefing for each event

Tree Lighting

- Change of Venue may occur
- We will be reaching out to Dept of Parks regarding our Tree Lighting being held at Monsignor Raul Del Valle Square.
- We will also contact DDC to somehow get them to design a tree pit into the new remodeling of Monsignor Raul Del Valle Square.
- Coordinate with Southern Blvd BID Director, Marques Payne to get hot Chocolate for the children
- Invite New York Public Library to the event.
- Invite Saint Athanasius Church
- Invite Elected Officials
- We also need Better Santa Costume
- Outdoor speakers and mics are needed

Toy Giveaway

- Bathroom must be open
- Water fountains must be clean and functioning
- Toys will be place on stage
- No kids under five will be allowed . a separate Box of baby toys will be left by the Door for the younger siblings that are not allowed to enter.
- Volunteers must attend two Special Events Committee Meeting in order to volunteer, no exceptions.
- Change of Venue may occur
- Coordinate with other programs are occurring during the same hours to avoid confusion
- Suggestion was made to purchase the same door prize for all kid or wait to all kids are on stage to determine which is appropriate
- We plan to implement the volunteers getting to the event venue 2 hours prior to the event. No one will be let in at the time of event to volunteer

3 Kings Event (If opened to the public)

- Change of Venue may occur
- Three kings Book is needed
- Bathroom must be open
- Water fountains must be clean and functioning
- Toys will be place on stage
- Volunteers must attend two Special Events Committee Meeting in order to volunteer, no exceptions.
- Coordinate with other programs are occurring during the same hours to avoid confusion
- We plan to implement the volunteers getting to the event venue 2 hours prior to the event. No one will be let in at the time of event to volunteer

3 Kings Event (If not opened to the public)

- Bathroom must be open
- Water fountains must be clean and functioning
- Toys will be place on stage
- Only Siblings of the program kids will be allowed.
- Volunteers must attend two Special Events Committee Meeting in order to volunteer, no exceptions.
- Change of Venue may occur
- Coordinate with other programs are occurring during the same hours to avoid confusion
- We plan to implement the volunteers getting to the event venue 2 hours prior to the event. No one will be let in at the time of event to volunteer